

Hutton Cranswick Parish Council

**Minutes of the meeting of the parish council held in the WI Hall, Main Street, Cranswick on
Tuesday 24 November 2015 at 7.00 pm.**

Present: Cllr Richardson (Chairman) Cllr Mrs Johnson Cllr Mrs Mill Cllr Wardell
Cllr Ms Dams Cllr Sibley-Calder Cllr Scullion

The clerk Mrs Gail Newlove recorded the minutes. **ER Ward Cllrs Owen & Evison/4 parishioners for part of the meeting.**

The clerk advised the meeting that Cllr Gowthorpe had, since the November meeting tendered his resignation from the council. Casual vacancy to be advertised according to legislation

1 To receive and approve apologies for absence: Cllrs: Poolford/Mrs Simpson

2 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. ((Code of Conduct, Localism Act 2011))

Cllr Wardell	Item no 15	Non pecuniary	HCSRA committee member
Cllr Mrs Mills	Item no 15	Non-pecuniary	HCSRA committee member

(b) To note dispensations given to any member of the council in respect of the agenda items listed below: None

3 To confirm as a true record the minutes of the extra-ordinary meeting the of the parish council held on Tuesday 27 October 2015 having been previously circulated were agreed and signed by the chairman.

4 Co-option of councillors: To fill the vacancies (2) due to the May 2015 uncontested election from those expressing an interest and the signing of Declaration of Acceptance of Office of co-opted councillors if present: None.

5 To receive information on the following ongoing issues (not included elsewhere) and decide further action where necessary:

a) Christmas Market – Saturday 28 November 2015- The event would take place from 2.00 pm – 5.00 pm. As the latter stages of the market was to be held in the dark. It was agreed that lighting and a generator be hired to ensure the safety of the parishioner and stall holders.

b) Changes to Cranswick Green Byelaws – The clerk had placed a Notice of Confirmation of Byelaws in a local newspaper. Responses required within one calendar month of date publication.

6 Police Report: - PSCOs Chris Webster/Andy Milner: No attendance.

7 Public Participation: To suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person). None.

8 Planning Matters: To submit Notice of Decision made by the ERYC and consider a response to any correspondence received:

A	Cllr Jane Evison to discuss with the council the Neighbourhood Development Plan and Community Infrastructure Levy: Cllr Evison distributed information regards a Neighbourhood Development Plan and Cllrs Evison and Owen explained the premise of such a project. Cllr Richardson thanked Cllr Owen and Evison for attending the meeting.
B	15/0228/OUT - Outline - Erection of 5 dwellings with garages and improvements to access following part demolition of existing public house (all matters reserved) at land north of The Pack Horse Inn, 93 Main Street, Cranswick for Mrs Sandra Taverndale – Approved 10 conditions
C	13/03606/STPLFE Erection of 3 no. wind turbines (130.5m to tip), 1 no. communications mast, permanent sodar/lidar wind monitoring compound, access tracks and associated infrastructure, temporary - works include: construction of compound, access tracks and turning heads, welfare facilities and 2 no. guyed meteorological masts (80m high) (T1: 505851,450865 T2: 506241,450662 T3:

	506710,450710 Telecommunications Mast: 505293,451328 Temporary Mast 1: 505851,450865 Temporary Mast 2: 505692, 450706) at Land East Of Scurf Dyke Farm Watton Carrs Road Hutton Cranswick for RES UK And Ireland – Refused 2 conditions
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Cllr Mrs Johnson arrived at 7.26 pm.

9 Planning Applications: To agree a response to the following tree & planning applications received.

A	15/02705/PLF - Refurbishment of existing outdoor display area to form additional retail area and installation of bio-disc treatment plant at Cranswick Nursery And Garden Centre Burn Butts Lane, Cranswick for Cranswick Garden Centre – Full Planning Permission – No objections
B	15/03344/VAR Variation of Condition 6 (approved plans) of planning permission 14/03189/PLF - Erection of a dwelling - to allow for an amended design at Rinanuan, Orchard Lane, Hutton for Mr David Robinson – Variation of conditions – No objections
C	15/03400/PLF - Erection of garden tractor store at 15A Hobman Lane Hutton Cranswick East Riding Of Yorkshire YO25 9PE for Mr K E Taylor – Full Planning Permission: No objections
D	15/03538/REM - Erection of 21 dwellings and associated works (Access, Appearance, Landscaping, Layout and Scale to be considered) following Outline planning permission Ref: 13/03189/OUT at Street Record, Williamsfield Road, Cranswick for Mr Paul Lisseter – Reserved Matters - No objections
E	15/03571/TPO - TPO351 EDDLEMERE LANE, HUTTON CRANSWICK, 1984, G3: Sycamore x2; Fell due to poor specimens with decay, Sycamore x2; Fell due to decay and Charcoal Fungus. At Street Record, Station Yard Close Hutton Cranswick East Riding Of Yorkshire for Sovereign Build Ltd – Works to Protected Trees for Sovereign Build Ltd – No objections

10 To receive representatives' reports – information only

a) Christmas Market – Cllr Mrs Johnson – Janet Foreman et al was helping with the setting up process. It was reiterated that equipment to illuminate the site as discussed in item no 5 could be hired. (Proposed Cllr Richardson, seconded Cllr Sibley-Calder)

b) Village pond – Cllr Sibley-Calder – Was planning to dig over the island in the middle of the pond. An illuminated tableau for the island was discussed.

11 To receive play area report (and quarterly report if applicable) and agree to any repairs/changes

a) Monthly reports received from Steve Artley – No changes.

b) The clerk had forwarded the quarterly report to Play Scheme but as of today had not had a response.

c) The clerk was to meet with Paul Watson to discuss means of protecting the stanchions from strimmer damage.

12 Community Safety Strategy – to agree to progress with matters of safety within the parish; Footpath 14 (Duncroft Lane) – A tree had blown over, blocking the footpath – Action – the clerk was instructed to make arrangements to have it removed.

13 Clerk's report – To update the parish council on progress from previous meetings or on any subject not otherwise shown on the agenda:

Electricity agreement due for renewal with npower (village pond). No action needed to be taken as the council was currently on the best tariff available.

Cold Calling Zone – the clerk advised the council that she had been in touch with the ERYC's Trading Standards Officer, means of delivering the survey and receiving the survey were discussed. **Action** – the clerk was instructed to invite the Trading Standards Officer to a meeting to discuss a strategy.

14 Garden Allotment – Monthly report & considerations

a) To inform the council of any changes of tenancy: A plot had been taken up; there were now 4 vacant plots.

b) To approve/advise of the erections of sheds, greenhouses: None.

c) To consider action as regards any management and/or tenancy issues: None.
No information available regarding the proposed perimeter fence.

15 HCSRA Report – for information only

Quiz to take place on Friday 1/7/11/2015. The Senior Youth Club numbers were increasing.
New oil boiler installed. Oil tank needs replacing at a cost of £1500.00.
With the changes in the parish council recently, two councillors as observers are required
Over £10,000.00 spent on maintenance to date for the financial year 2015

16 Centenary Wood: To approve maintenance work as necessary: None.

The clerk advised the meeting that the maintenance contract for Centenary Wood had finished this year and the new contract would be from 2016-2018 unless otherwise altered.

17 Gatehouse Lake facility – to approve maintenance work as necessary:

Cllr Richardson reported that the party interested in taking over the management of the facility was waiting to hear from the army as to whether it could help with the project.

18 War Memorial – to approve maintenance work as necessary:

The clerk had been unable to contact the contractor as regards replacing the gravel with a permanent solution; an alternative contractor would be approached.

19 With the approval of the **members item no 19 item** was discussed later in the meeting

20 To consider the possibility of acquiring office space for the clerk and to agree to purchase computer equipment and ancillary equipment:

This item was deferred until the new clerk took office.

21 To approve the request by Driffield Twilight Bus Scheme for financial assistance:

Resolved that £500 be awarded to the Driffield Twilight Bus Scheme.
(Proposed Cllr Sibley-Calder, seconded Cllr Scullion)

22 To set the budget and precept levy for the financial year 2016/2017 (emailed to cllrs)

The budget was discussed and deferred until the December meeting for further consideration.

23 To agree to vire between budget categories where an over spend has occurred and agree to use when and if necessary:

Resolved that monies be vired between budget category headings where an over spend has occurred and reserves be used.
(Proposed Cllr Sibley-Calder, seconded Cllr Wardell)

24 To consider replacing the Cranswick – Driffield bus shelter (outside Manor Farm Shop) and re-siting of said bus shelter (request via ERYC from parishioner):

The brick bus shelter had been in situ for many years. The grass verge along Beverley Road was not sufficiently wide enough to accommodate relocating the bus shelter.

Resolved that the bus shelter be left in its present situation
(Proposed Cllr Richardson, seconded Cllr Scullion)

25 To give consideration to holding a photographic competition: Photographs to be used on postcards and/or a pamphlet promoting the village and to set the criteria for such an event:

After much discussion it was decided that an advance notice is put out that general pictures of the village. would be required for the competition which was to take place in 2016, date yet to be agreed. The pictures are to be used on various promotional items. The competition to be open only to people residing the parish.

26 To give consideration to adopt a box (Hutton coin box)

Resolved that the decision to adopt the coin box be reconsidered when BT decide that the coin box is of no longer use to the company.
(Proposed Cllr Scullion, seconded Cllr Sibley-Calder)

Cheque no	Name	Details	VAT	Total Inc VAT
2902	Paul Wilmshurst	Legal advice	180.00	1080.00
	HCWI	Hall hire – 27 October 2015		12.00
Direct	Administration	Includes salary		481.18
2903	ERYC	Salt bin refill – 8 bins	60.80	364.80
2904	SA Agricultural	Pond and play area mtce	36.00	216.00
2905	SA Agricultural	Flail and hedge cutting	80.00	480.00
2906	ERYC	Office supplies	8.82	52.91
2907	T Eling	Green cutting	28.80	172.80
2908	Gail Newlove	Temporary Event Notice		21.00
2909	Gail Newlove	Street Trader's Licence		100.00
2911	Gail Newlove	Postage		15.06

29 To respond to correspondence/items for information/next agenda:

- a)** Alfred Bean Hospital – Open Day event 25/11/2015 – Humberside Foundation NHS Trust (cllrs emailed 19/11/2015)
- b)** Lissett Wind Farm Community Fund – quarterly update (emailed to cllrs 19/11/2015)
- c)** Crime email – Driffield/East Wolds & Coastal – Oct2015 (emailed to cllr 02/11/2015)

Exclusion of press and public

To resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960)

(Proposed Cllr Wardell, seconded Cllr Richardson)

19 To advise the council on the appointment of the new clerk

Resolved that Mr Stephen Sanderson be offered the post of Clerk to the Council.
A new contract of employment requires agreement.
(Proposed Cllr Wardell/ seconded Cllr Richardson)

Date and Time of next meetings

Monday 14 December 2015 at 7.00pm at the HCSRA/ Tuesday 26 January 2016 at 7.00 pm

There being no other business the meeting closed at 9.20 pm

[illegible]